

**NORTHEAST LOUISIANA PHYSICIAN HOSPITAL
ORGANIZATION, INC.
POLICIES AND PROCEDURES
Policy Number OPR 105**

SUBJECT: ANCILLARY PROVIDER TECHNICAL ASSESSMENT
ORIGINATION DATE: 8/03 PAGE 1 OF 2
REVISION DATE: 2/09
ORIGINATION: NLPHO BOARD OF DIRECTORS

POLICY:

The Board of Directors of the Northeast Louisiana Physician Hospital Organization will appoint a Technical Committee, as a sub-committee of the board to complete a technical assessment on potential ancillary providers. The Technical Committee will include, but not be limited to the Chairman, Medical Director, CFO serving on the board, and President of the PHO.

PURPOSE:

To ensure a complete process whereby potential ancillary providers are evaluated for consideration as in-network providers.

ELIGIBILITY CRITERIA:

Potential candidate must meet the need for an additional provider in the requested area based on the following:

- The ratio of enrollees exceeds the number of existing panel provider(s) who currently provide the same service;
- The expressed need by referring PHO provider(s) for the particular health care service;
- Information provided to PHO relative to performance, quality and customer service.

PROCEDURE:

- The potential candidate will provide the following information:
 1. Submit a letter of introduction regarding health care services offered and the geographic area they are currently serving;
 2. List of PHO providers who have made referrals to potential candidate;
 3. Information indicating medical necessity, clinical outcomes, utilization, and standard of care.
- Referring PHO providers will be contacted to establish relationship with candidate and need for the additional health care service.
- The Technical Committee will review requested information related to the potential candidate.
- Potential candidate must be willing to meet with the committee to present health care services and address any questions or concerns.
- Potential candidate will be required to complete the NLPHO credentialing process and submit the application, along with all required attachments as well as the board approved application fee.
- Potential candidate will be required to meet all other standards and policies and procedures established by NLPHO.

- The Technical Committee will make the recommendation to the Board of Directors.
- Final decision will be at the discretion of the Board of Directors.

EXCEPTIONS:

None.

AUTHORIZED SIGNATURE:

Chairman, NLPHO Board of Directors

IN COLLABORATION WITH:

The NLPHO Board of Directors